



Committee and Date

Strategic Licensing Committee

11 March 2026

Item

Public



Exercise of Delegated Powers Report

| | | | |
|---|--|------|--------------|
| Responsible Officer: | Mandy Beever, Transactional Management and Licensing – Team Manager | | |
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| Cabinet Member (Portfolio Holder): | Councillor Bernie Bentick, Portfolio Holder for Health and Public Protection | | |

1. Synopsis

- 1.1 This report gives details of the licences issued and the variations that have been made between 1 September 2025 and the 31 January 2026 and a summary of applications considered by the Committee.

2. Executive Summary

- 2.1 The Shropshire Plan recognises the importance of supporting businesses to provide safer services. The fundamental purpose of the Licensing service is to support businesses to deliver their services in a way which allows them to thrive whilst protecting the safety and welfare of the public who live, work and visit Shropshire; together this will help to achieve a Healthy Economy.
- 2.2 Licensing officers have been given delegated powers to issue or amend licences, providing no objections have been received in the case of licences issued under the Licensing Act or regarding general and public health licences.

- 2.3 Further, procedures have been approved for officers with direct line management responsibility for Licensing to use their delegated powers to refuse, suspend or revoke driver, vehicle, and operator licences.
- 2.4 This report gives details of the licences issued and the variations that have been made between 1 September 2025 and the 31 January 2026 and a summary of applications considered by the Committee.

3. Recommendations

- 3.1. That members note the position as set out in the report.

Report

4. Risk Assessment and Opportunities Appraisal

- 4.1. This is an information report giving Member's information on the work undertaken by the Licensing Team and Committee and therefore a risk assessment and opportunities appraisal has not been carried out.

5. Financial Implications

- 5.1. There are financial implications associated with this report.

6. Climate Change Appraisal

- 6.1. There are no anticipated climate change or environmental impacts associated with the recommendations in this report.

7. Background

- 7.1 Information regarding the issue of licences by Officers under delegated powers is reported to Committee on a quarterly basis.
- 7.2 Officers use their delegated powers in a number of situations, including where:
- a) A licence has been requested and there have been no objections raised by interested parties or Responsible Authorities.
 - b) The application has met the Council's policy criteria for accepting an application.
 - c) There are vehicle applications for new or renewal licences and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.

- d) There are driver’s applications for new or renewal licences and refusal, suspension, or revocation of licences where the criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.
- e) There are Private Hire Operator applications for new or renewal licences and refusal, suspension, and revocation of licences where the operating criteria as set by the Hackney Carriage and Private Hire Licensing Policy 2023 to 2027 is not met and the officer does not consider there to be any exceptional circumstances demonstrated by the applicant for an exception to be made.

- 7.3 The table in **Appendix A** shows the complete range of licences issued by the licensing team during the period of 1 September 2025 and the 31 January 2026. During this period the total number of licences processed was 2061.
- 7.4 The Table in **Appendix B** shows that there were no Licensing and Safety Sub-Committee hearings held between the 1 September 2025 and the 31 January 2026.
- 7.5 The Table at **Appendix C** shows that there was one Licensing Act Sub Committee hearing held between the 1 September 2025 and the 31 January 2026.
- 7.6 Following the decision at the Strategic Licensing Committee on 18 March 2015, vehicles and driver applications are now being considered by Officers using delegated powers. This includes refusal of new licence applications, refusal to renew existing licences and revocation and suspension of existing licences, in relation to any matter concerning a hackney carriage or a private hire driver’s licence or a vehicle licence or any matter concerning a private hire operator’s licence.

The number of licences and actions determined by this process is as follows: -

| Driver | Granted | Granted and/or Warning Letter, Suspension | Letter Council is ‘Minded to refuse’ or ‘Revoke’ | Refuse to Grant | Revoke | To refer to Committee |
|-----------------|----------------|--|---|------------------------|---------------|------------------------------|
| New | 8 | | 3 | 2 | | |
| Renew | 4 | 1 | | | | |
| Conduct | | | 2 | | | |
| | | | | | | |
| Vehicle | Granted | Granted and/or Warning Letter | Letter Council is ‘Minded to refuse’ or ‘Revoke’ | Refuse to Grant | Revoke | To refer to Committee |
| New | 1 | | 3 | 3 | | |
| Renewal | 1 | | 1 | | | |
| Condition | 2 | | | | | |
| | | | | | | |
| Operator | Granted | Granted and/or | Letter Council is ‘Minded to | Refuse to Grant | Revoke | To refer to Committee |

| | | Warning Letter | refuse' or 'Revoke' | | | |
|---------|--|-----------------------|----------------------------|--|--|--|
| New | | | | | | |
| Renewal | | | | | | |
| Conduct | | | | | | |
| | | | | | | |

8. Conclusions

- 8.1. During the period captured in this report the workload for the Licensing team has continued to be high. The team have worked together to answer all the queries, support businesses and maintain the flow of applications.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information)

Local Member: This report covers all areas of Shropshire.

Appendices

Appendix A – Licences processed between 1 September 2025 and the 31 January 2026.

Appendix B – Hearings held by the Licensing and Safety Sub-Committee between 1 September 2025 and the 31 January 2026.

Appendix C – Hearings held by the Licensing Act Sub-Committee between 1 September 2025 and the 31 January 2026.

APPENDIX A

Licences processed from the 1 September 2025 and the 31 January 2026.

| General Licensing | Renewal Period | Total |
|---|---|--------------|
| Acupuncture Personal | For life | |
| Acupuncture Premises | For life | |
| Activities Involving Animals Licence | Up to 3 years | 36 |
| Caravan Sites | For life | 3 |
| Mobile Homes Fit and Proper Person Register | Up to 5 Years | |
| Cosmetic Piercing Personal | For life | |
| Cosmetic Piercing Premises | For life | |
| House to House Collection | For the period applied for, no longer than 12 months | 11 |
| House to House Exemption Order | Exemption certificate is issued by the Home Office | 15 |
| Scrap Metal Site (new/renewal) | 3 Years | 6 |
| Scrap Metal Collector (new/renewal) | 3 Years | 4 |
| Sex Establishment Licence | 1 Year | |
| Sex Shop Licence | 1 Year | |
| Street Collection | Covers the dates applied for | 69 |
| Street Trading Licence (new/renewal) | 1 Year (daily licence also available which covers maximum of 7 days in a 12-month period) | 9 |
| Tattooing Personal | For life | 22 |
| Tattooing Premises | For life | 8 |
| Electrolysis Personal | For life | |
| Electrolysis Premises | For life | |
| Hypnotism Consent | For the specific event applied for | 2 |
| Dangerous Wild Animals | 2 Years | |
| Zoo | New licences last 4 years, upon renewal they can be granted for 6 years | |
| Distribution of Free Printed Matter | 7 consecutive days, 28 consecutive days, 1 year – dependent on what is applied for | 3 |
| Storage of Explosives | 1 Year | 10 |
| Year-round Fireworks Sales | 1 Year | |
| Pavement Licence | 1 Year | 1 |
| Pavement Permit | 1 Year | 3 |
| Total Applications General | | 202 |

| Taxi Licensing | | Renewal Period | Total |
|--------------------------------|---|-------------------------------------|--------------|
| Hackney Carriage | N | 1 Year | 4 |
| Hackney Carriage | R | 1 Year | 18 |
| Joint HC/PH Driver | N | Up to 3 Years | 58 |
| Joint HC/PH Driver | R | Up to 3 Years | 73 |
| Private Hire Operator | N | Up to 5 Years | 8 |
| Private Hire Operator | R | Up to 5 Years | 5 |
| Private Hire Vehicle | N | 1 Year | 82 |
| Private Hire Vehicle | R | 1 Year | 239 |
| Hackney Vehicle Transfer | | For period left on existing licence | |
| Private Hire Vehicle Transfer | | For period left on existing licence | 4 |
| Private Hire Licensee Transfer | | For period left on existing licence | 12 |
| Total Taxi Applications | | | 503 |

| Taxi Licensing (Surrendered) | Total |
|-------------------------------------|--------------|
| Private Hire Vehicles | 31 |
| Hackney Carriages | 1 |
| Total Surrendered Vehicles | 32 |

| Licensing Act 2003 | Renewal Period | Total |
|---|--|--------------|
| Club Premises Certificate | For Life | |
| Personal Alcohol (variation/new) | For Life | 71 |
| Premises Licence | For Life | 25 |
| Temp Event Notice no Alcohol | For the dates applied for | |
| Temp Event Notice with Alcohol | For the dates applied for | 448 |
| Minor Variation Application | For Life | 11 |
| Designated Premises Supervisor (DPS) Change/Variation | For Life | 88 |
| Disapply DPS | For Life | |
| Premises Licence Transfer Application | For Life | 35 |
| Annual Fee | Due each year on anniversary of granting of original licence | 566 |

| | | |
|---|----------|-------------|
| Notification of Interest | For Life | 1 |
| Premises Licence with Alcohol - Full Variation | For Life | 4 |
| Premises Licence without Alcohol - Full Variation | For Life | |
| Total Licensing Act Applications | | 1249 |

| Gambling Act 2005 | Renewal Period | Total |
|--|--|--------------|
| Bingo Premise Licence | For Life | |
| Betting Premise Licence (other than track) | For Life | |
| Betting Premises Licence (track) | For Life | |
| Licensed Premise Gaming Machine Permit | For Life | |
| Notification of Intent to have gaming machines | For Life | 6 |
| Prize Gaming Permit | 10 Years | |
| Club Machine Permits | 10 Years | |
| Club Gaming Permit | 10 Years | |
| Occasional Use Notice | For the dates applied for | |
| Temporary Use Notice | For the dates applied for | |
| Adult Gaming Centre | For Life | |
| Small Society Lotteries | For Life | 18 |
| Change of Promoter | As necessary | |
| Annual Fee | Due each year on anniversary of granting of original licence | 83 |
| Family Entertainment gaming machine permit | 10 Years | |
| Total Gambling Act 2005 Applications | | 107 |

| | |
|---------------------------|-------------|
| Total Applications | 2061 |
|---------------------------|-------------|

| | |
|-----------------------------------|-----------|
| Total Surrendered Vehicles | 32 |
|-----------------------------------|-----------|

APPENDIX B

Licensing and Safety Sub-Committee hearings held between 1 September 2025 and the 31 January 2026.

| Date | Premises | Type of Application | Councillors | Decision |
|------|----------|---------------------|-------------|----------|
| None | | | | |

APPENDIX C

Licensing Act Sub-Committee hearings held between 1 September 2025 and the 31 January 2026.

| Date | Premises | Type of Application | Councillors | Decision | Review Requested by |
|-------------|---|----------------------------|--|---|----------------------------|
| 7 Jan 2026 | Mikey's, 4 Delph Side, Broseley, Shropshire, TF12 5EP | New premises licence | Susan Eden Nigel Lumby Mark Owen | Grant the premises licence subject to additional conditions being added to the premises licence for the promotion of the four licencing objectives, in particular the prevention of public nuisance. | N/A |